Computing Year 4 Spring 2 Focus Themes: Responsibility

How can spreadsheets be helpful?

Word	Definition
Formula	**An instruction to perform a mathematical equation from**
Line Graph	**A type of chart used to show information over time using straight lines**
Shortcut	**A combination of keys pressed to perform a specific outcome**
Efficient	**Functioning in the best possible manner with the least waste of time and**

Ctrl X - to cut   Ctrl C - to copy   Ctrl V - to paste

We are going to be using keyboard shortcuts to help us to be more efficient.

Advanced mode   Formula Wizard   Increase or decrease spreadsheet size   Charts
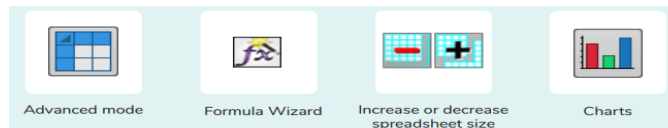
Here are some buttons that we will use to help our spreadsheet be more helpful.

Here is a set of data that we can input into a spreadsheet. Why might this be helpful? What can use this data for?

Which axis would represent the time and which would represent the temperature? Is there a way that we could use the data to check?
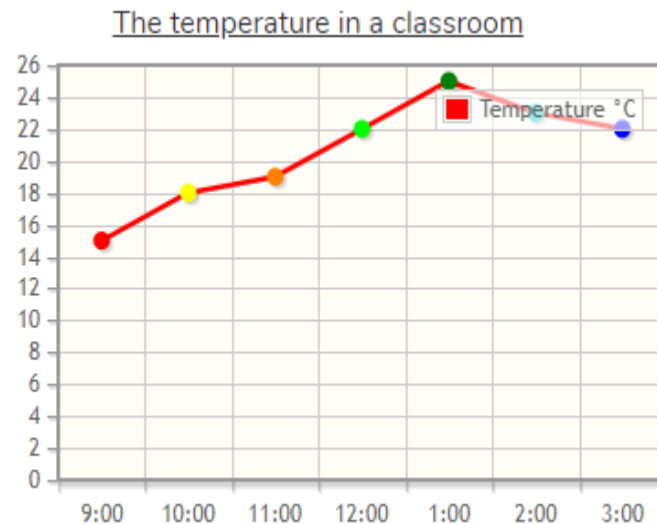
Budget: A budget is a set amount of money that someone has to spend on something. For example a £100 budget for buying everything for a party.

What else could you use a spreadsheet to help you to do? When would you need to use it?