

June 2026

Dear Parents/carers,

At Overdale Junior School we use Class Dojo as an effective form of communication between home and school. We post school news, class news and can share 1:1 messages with parents when necessary. You will shortly receive an email with a link to allow you to join and set up your Class Dojo account, via the website or app.

Once you are connected to your child's account, you will be able to see 'class stories' and 'school stories', which could include key information such as PE days or dates of school events, or small insights to your child's day/week at school. We hope that you will enjoy having this close connection and enjoy being able to share and have conversations with your children about their school days. You will also have the ability to message your teachers directly.

With regards to messaging we would just like to clarify how to use them:

Please do:

- message your child's teacher if you have non-urgent query or would like to find out something simple, for example: *'Could you remind me when our PE days are please?'*
- message your child's teacher on Class Dojo if your child has any minor worries, for example: *'Sarah thinks she has lost her reading diary in school, could you help her find it please?'*

Please do not:

- message your child's teacher to notify them of absences or illnesses – this should be done via the school office as per pur attendance policy and guidance
- use Class Dojo to message about any urgent or serious issues; please use the school office and normal school procedures for this

For more information, please see the school's communication guidelines for more information: [here](#) and [here](#).

Teachers will always endeavour to reply as quickly as possible. However, please bear in mind that school life can be incredibly busy and as a school, we need to consider our staff's work/life balance. Whilst every effort will be made to reply or acknowledge messages as soon as possible, there may be a delay on occasion. Additionally, please do not always expect a reply to any messages sent after 5:00pm.

We hope this clarifies any initial questions you may have and that you enjoy connecting with us and your children through Class Dojo.

Mrs Cross
Head of School